

# **Plum Borough School District**

**Finance Committee**

**Meeting Minutes**

For

May 21, 2015 Meeting

**(Meeting #11 – 2014-15)**

**Plum Borough School District  
Finance Committee Meeting Minutes  
May 2015**

**Meeting Date:** May 21, 2015  
**Location:** Plum Senior High School Cafeteria Conference Room  
**Purpose:** Discuss District Financial Matters for the Month of May 2015  
**In Attendance:**

**Committee Members:** Mrs. Stepnick, Chairperson  
**Administrative Representatives:** Mr. Marraccini, Dr. Glasspool, Dr. Rossi and Mr. Brewer  
**Board Members:** Mrs. White, Mr. McGough, Mrs. Gallagher, Mr. Colella and Mr. St. Leger  
**Solicitor:** Mr. Price, Andrews & Price LLC

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**I. Call meeting to order.** Mrs. Stepnick called the meeting to order at 6:27 PM.

**II. Citizens Comments:**

- A. On agenda items: None
- B. On non-agenda items: None

**III. Agenda Action Items Discussions:**

- 1. Approve Treasurer's Report:** Approve Treasurer's Report for the Month of April 2015, as presented. The reports were sent electronically for board members' review prior to the meeting.

*Committee Recommendation: Move to the Public Meeting Agenda*

- 2. Approval General Fund (10) Budgetary Transfer for the month of April 2015.** To follow.

- 3. Approval Construction Invoices received after the Facilities Committee Meeting.** Committee was provided with copies of invoices received after the Facilities Committee Meeting held on May 5, 2015 for approval, as presented.

*Committee Recommendation: Move to the Public Meeting Agenda*

- 4. Recommend approval of the Delinquent Real Estate Tax Collection Jointure with the Borough of Plum.** The jointure is an amnesty and collection program for delinquent real estate taxes. The Borough did not pass it at their May meeting. The Committee wants to proceed, as presented.

*Committee Recommendation: Move to the Public Meeting Agenda*

- 5. Recommend acceptance of a \$5,600 donation from the Plum Borough Foundation for Educational Enhancement, as presented.** The donation will fund nine teachers' grants.

*Committee Recommendation: Move to the Public Meeting Agenda*

- 6. Recommend approval to submit Concurring Resolution to Redevelopment Authority of Allegheny County for Grants to partially fund a Multi-Purpose Field on School Road, as presented.**

*Committee Recommendation: Move to the Public Meeting Agenda*

**7. Recommend approval of the Forbes Road Career & Technology Center 2015-16 Operating and Administrative Budgets, as presented. Mr. St. Leger**

*Committee Recommendation: Move to the Public Meeting Agenda*

**8. Moved from Round-table discussion:**

**Recommend approval naming the Pittsburgh Post-Gazette as the official newspaper of record for the District, with no alternate, effective immediately.**

*Committee Recommendation: Move to the Public Meeting Agenda*

**IV. Informational Items:**

- 1. Review Real Estate Tax Collector's Report for the month of April 2015 prepared by Mr. Schlegel.**  
Copy of Mr. Schlegel's report is attached for review.
- 2. Review Current & Delinquent Earned Income Tax (EIT) & Local Service Tax (LST) Collection Reports for April 2015, prepared by Keystone Collections.** See Attached.
- 3. Review Revenues and Expenditures Comparison Graphs for April 2015.** See Attached.
- 4. Discussed Three Year General Fund Budget Projections.** The Committee and Board Members were presented with a three year budget projection model.

**V. Next scheduled Finance Committee Meeting: June 16, 2015**

**VI. Round table discussion.**

- 1. Mrs. Stepnick recommended changing the newspaper or record from the Trib-Review to the Pittsburgh Post-Gazette, with no alternate newspaper, effective immediately.**

*Committee Recommendation: Move to the Public Meeting Agenda*

**VII. Motion to adjourn. 7:33 PM**

Minutes prepared by:

Eugene J. Marraccini  
Director of Business Affairs